

Tech Tips for Seniors

Skype

Press the back arrow < to return to the menu.

- Download the Skype app to your computer or mobile device. You will find that app by doing an Internet search on the word Skype. Follow the download instructions on their website, skype.com. The screens that appear on a computer and mobile phone are different and computers offer more options than phones.
- You can search your list of contacts for someone by tapping inside the search box or on the Contacts icon.
- It would be helpful to create in advance a separate notepad file with the E-mail addresses of a list the people you want to include in a group video session. Each E-

mail address must be separated by a comma and a space.

- When you tap the E-mail address of an individual or paste the E-mail addresses of a group, you will be taken to a screen that includes an E-mail invitation to join a video chat with you. The E-mail message includes a web link the person can tap to start the chat.

- The other person would need to turn on Skype in order to get the website link to work.